

We want you

Content Clerk

Main tasks:

- Creation of hotel descriptions (online & catalogue) for the brands of the DER Touristik Group
- Procurement, maintenance and quality control of hotel facts and image material
- Creation of price tables
- Quality control before printing the catalogues

Requirements:

- tourism background & professional experience in tourism
- Experience in catalogue and media production for tourism products desirable
- proficient in the use of common PC user software programmes such as MS Office
- Native speaker of German: excellent correspondence in spoken and written form
- Very good written and spoken English
- Basic knowledge of Spanish would be an advantage
- Possession of a valid Spanish tax identification number N.I.E.

Personal skills:

- Goal-oriented, independent, conscientious & analytical way of working
- Very good organisational skills and commitment
- High degree of initiative and proactive behaviour
- Team player with cooperation skills
- Commitment, flexibility and high resilience

What do we offer?

- Permanent position
- competitive salary
- special conditions for private health insurance
- Training and development
- Hybrid working options

Are you interested in this position?
Please send us your CV in English.
Contact: hrr@dtservices.travel